The University of KwaZulu-Natal (UKZN) is committed to meeting the objectives of Employment Equity to improve representativity within the Institution. Preference will be given to applicants from designated groups in accordance with our Employment Equity plan.

COLLEGE OF HEALTH SCIENCES

RESEARCH PROJECT MANAGER (Re-Advertised)
(3 Months Fixed-Term appointment)
Internal Medicine
SCHOOL OF CLINICAL MEDICINE
MEDICAL SCHOOL CAMPUS
REF NO.: T/CM15/2023

The Division of Internal Medicine is seeking a dynamic and experienced in research project management. The candidate will be based in Durban. For a quality improvement Project.

The successful candidate will be responsible for coordinating the implementation of the covid-19 education project and the day-to-day running of the study. The incumbent will be required to engage the principal investigators, the team at the University of KwaZulu-Natal and, other co-investigators.

Minimum Requirements:
- Matric
- Honours degree in Community Development or equivalent
- Valid Ethics training Certificate
- Valid Good Clinical Practice Certificate
- Experience in Covid-19 Project Management for a community education and of a technology transformation project
- Experience in Multidisciplinary project leadership
- Experience in financial management

Essential Requirements:
- Strong knowledge of research administration including quality assurance and research ethics
- Advanced MS Office skills
- Excellent planning, coordinating and problem-solving skills
- Excellent written and oral communication skills
- Valid motor vehicle driver's license and own transport
- Ability to work with a multidisciplinary team
- Knowledge of UKZN policies and processes

This post reports to the Principal Investigators. The job profile is available from Ms Sbahle Mkhungo, tel.: 031 260 4242 or e-mail: MkhungoS@ukzn.ac.za

The closing date for receipt of applications is 06 November 2023. The University reserves the right not to make any appointment.

Applicants are required to complete the relevant application form which is available on the Vacancies website at www.ukzn.ac.za. Advert Reference Number MUST be clearly stated in the subject line. Completed forms may be sent to MkhungoS@ukzn.ac.za. Please also include letter of motivation stating your suitability for the position. Please provide three names of referees, including their contact details.