**The University of KwaZulu-Natal (UKZN) is committed to Employment Equity.**

**STUDENT SERVICES DIVISION**

**STUDENT GOVERNANCE AND LEADERSHIP DEVELOPMENT OFFICER**

**(PEROMNES GRADE 9)**

**HOWARD COLLEGE**

**REF NO.: SS15/2014**

The incumbent assists the Manager in maintaining working relations between college management and the various tiers of student leadership. S/he ensures implementation of leadership development projects that foster the smooth running of the University. The incumbent will also render activities in culture, educational and training programmes, both internal and external, to entrench social interaction of the students.

**Minimum Requirements**:

* A three (3) year qualification from a tertiary institution;
* Three (3) years’ relevant work experience in the area of student governance, leadership development or youth development;
* Demonstrated understanding of the transformation of higher education and knowledge of related legislation;
* Demonstrated skills in communication – both verbal and written;
* Computer literacy (work processing, spreadsheets and internet use);
* Project management experience;
* Work experience with budgeting and managing finances;
* A valid and unendorsed code 08 drivers’ licence.

**Advantages:**

* A post-graduate qualification.

**The total remuneration package offered includes benefits.**

**The closing date for receipt of applications is 1 October 2014.**

**Applicants are required to complete the relevant application form which is available on the Vacancies website at** [**www.ukzn.ac.za**](http://www.ukzn.ac.za)**. Completed forms may be sent to** **Recruitment-nh@ukzn.ac.za****.**

**Advert Reference Number MUST be clearly stated in the subject line.**