

**The University of KwaZulu-Natal (UKZN) is committed to Employment Equity with the intention to promote representivity within the Institution.**

## **RE-ADVERTISED**

### **RESEARCH DIVISION**

**MANAGER: FINANCE AND CONTRACTS  
RESEARCH OFFICE  
(PEROMNES GRADE 6)  
WESTVILLE**

**REF NO.: RO05/2016**

The Manager: Finance and Contracts provides leadership, management and oversight in all matters relating to the financial and contracts operations of the Research office. The Manager is responsible for enforcing grant or donor contractual obligations, and strategic allocations. S/he prepares, maintains and manages all functions related to the Research office's budgeting process, and operating expenditure.

#### **Minimum Requirements:**

- A 3-year bachelor's degree in commerce;
- A post-graduate degree business, finance, accounting or similar subjects;
- Ten (10) years' relevant work experience, three (3) of which should be in a managerial position in a University, or a large research organisation;
- Financial or general management experience in a large research organisation;
- Experience in a University research office;
- Engagement and experience with local and international funding organisations and their financial, reporting and legislative requirements;
- Research experience;
- Good knowledge of regulatory compliance procedures.

**The total remuneration package offered includes benefits. Appointment is on Conditions of Service 2012.**

**The closing date for receipt of applications is 3 October 2016.**

**Applicants are required to complete the official application form ("application form – support") which is available on the Vacancies website at [www.ukzn.ac.za](http://www.ukzn.ac.za).**

**Applicants who responded to the advertisement in March need not reapply as these will be considered.**

**Completed forms may be sent to [recruitment-jm@ukzn.ac.za](mailto:recruitment-jm@ukzn.ac.za).**

**Advert Reference Number MUST be clearly stated in the subject line.**