The University of KwaZulu-Natal (UKZN) is committed to Employment Equity with the Intention to promote representativity within the Institution.

Due to operational requirements related to fractional appointments, preference will be given to applicants from within the College of Law and Management Studies at UKZN and from the designated groups

COLLEGE OF LAW AND MANAGEMENT STUDIES

SCHOOL OF ACCOUNTING, ECONOMICS AND FINANCE

SFTP PROGRAMME COORDINATOR

(3-Year fractional appointment)

SELF-FUNDED TEACHING PROGRAMMES (SFTP)

REFERENCE NUMBER: AEF11/2022

WESTVILLE CAMPUS

The incumbent will be responsible for the coordination, of academic, administrative and financial activities that run across all the self-funded programmes on the Westville and Pietermaritzburg campuses. This will include management of the SFTP support staff, programme managers, student administration, human resources and finances. He/she will also serve as a representative of the self-funded programmes on SMC and the SFTP Coordinating Committee.

The incumbent will report to the Dean & HoS.

Minimum requirements:

- Doctoral degree in a relevant field;
- At least 3 years of relevant experience, of which 2 years should be at an appropriate leadership level at a tertiary institution;
- Experience in the development and/or management of academic programmes and
- Experience in staff management, budgeting and finance.

Incumbents who are permanent UKZN staff members must meet the requirements as set out in the policy on private remunerative work.

Enquiries and details regarding this post, as well as requests for a job profile, may be directed to the Dean and Head of School at 031 260 2160 or e-mail: Sibandam@ukzn.ac.za.

Communication will be limited to shortlisted candidates.

The remuneration package offered will be in accordance with the SFTP's Guiding Principles on fixed-term appointments.

The closing date for receipt of applications is 15 October 2022.

Applicants are required to complete the relevant application form which is available on the Vacancies page of the University website at www.ukzn.ac.za.

Completed forms may be sent to RecruitmentLMS@ukzn.ac.za.
Advert Reference Number MUST be clearly stated in the subject line.